PINE TREE RANCH WEST HOMEOWNERS ASSOCIATION

COMMUNICATION COMMITTEE CHARTER

BE IT RESOLVED, that at a duly noticed and conducted meeting of the Board of Directors of the Pine Tree Ranch West Association (The Association) held on the 13th day of July, 2021, at which a quorum was present, the following Resolution to Establish and Committee Charter were adopted:

WHEREAS, The Association Board of Directors shall have all the powers of a non-profit corporation organized under the laws of the State of Nevada, subject only to such limitations on the exercise of such powers as are set forth in the Articles, the Bylaws, and the Conditions, Covenants & Restrictions (CC&Rs), and, The Association shall have the power to do any lawful act that may be authorized, required, or permitted to be done by The Association under this Declaration, the Articles, and the Bylaws, and to do and perform any act that may be necessary or proper for or incidental to the exercise of any of the express powers of The Association, AND

WHEREAS, the Bylaws of The Association (Article III, Section 3.16) authorize the Board of Directors to establish such committees as necessary; AND

WHEREAS, the Board of Directors has determined that the best interest of the membership would be served by the establishment of a Standing Communication Committee, AND

THEREFORE, BE IT RESOLVED that the Communication Committee be established. Committee members shall be appointed by The Association Board of Directors for an indefinite term and serve at the discretion of the Board, AND the following Communication Committee Charter shall be adopted:

COMMUNICATION COMMITTEE CHARTER

The primary purpose of the Communication Committee (The Committee) is to advise and assist the Board to inform the membership about the purpose and function of The Association and its activities and events and enhancing familiarity of HOA governing documents and state and federal laws.

The Committee will accomplish this purpose by publishing a periodic newsletter, maintaining a website, and any other means of communication determined by the Board to be necessary.

- 1. The Committee will solicit articles for a regular newsletter (schedule to be determined by the Board).
- 2. The Committee will have all content reviewed by the Board and the Manager prior to publication.
- 3. The Committee will maintain and update the Pine Tree Ranch West website.

IN WITNESS WHEREOF, the said Board of Directors has caused this Resolution to be signed by its President and Secretary, this $\frac{13+1}{2}$ day of $\frac{1}{2}$ 2021.

President

Secretary